

Office Technology Specialist



Mitchell Technical Institute

Learn more about this exciting program at: www.mitchelltech.edu
Visit Southeast Job Link at 1200 W. 21st St., Yankton, SD or call (605) 668-3480

If computers are your passion and you'd like to earn a living sharing your knowledge with others, consider a career in a computer or technology area with Mitchell Technical Institute.

Most businesses and organizations require office/computer support at all levels: word processing, web design, database management, spreadsheets, desktop publishing, bookkeeping, sales, finance, specialty software support, training, hardware and more. If you like to learn about applications, develop projects that incorporate creativity, provide customer service and work in a business environment, you'll find a fit in one of our specialty areas.

Our one-year option will allow you to earn a diploma as an Office Technology Specialist. If you return for a second year, you can specialize in business or computer support.

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